Friday, May 10, 2024 1:00 p.m. – 2:30 p.m. EST

## **Meeting Overview**

### Agenda:

The agenda for the session is as follows:

General Announcements & How to Engage
Federal Government's Opening Remarks
Overview of the Federal Advisory Committee Act
Overview of OG FAC
Application Q&A (pre-submitted questions)
Open Q&A
Closing Remarks & Next Steps

#### Key Resources:

- Open Government Federal Advisory Committee (OG FAC) Mailbox ogfac@gsa.gov
- Federal Registar Notice https://www.federalregister.gov/documents/2024/04/26/2024-08970/notice-of-intent-to-establish-a-federal-advisory-committee-and-call-for-nominations
- OG FAC Summary Fact Sheet https://open.usa.gov/assets/files/05102024-OG-FAC-Summary-Fact-Sheet.pdf

## General Announcements & How to Engage:

- Jeremy Anderson, Senior Assistant General Counsel, GSA
  - Session is open to the public and is being recorded, all materials will be posted publicly on open.usa.gov.
  - The purpose is to provide you with information about the OG FAC and how to apply to be a member.
  - Went over the rules of engagement for the session.
- Laura Szakmary, U.S. Open Government Secretariat, GSA
  - Went over how to engage and how to submit questions through the Q&A zoom feature.

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### Federal Government's Opening Remarks:

- Daniel York, Director, U.S. Open Government Secretariat, GSA
  - Welcomed everyone and provided an overview of the purpose of establishing the Open Government Federal Advisory Committee (OG FAC).
- Denice Ross, Deputy U.S. Chief Technology Officer, White House Office of Science and Technology Policy
  - Welcomed everyone and explained how the OG FAC aligns with the Open Government Partnership's requirement for a multi-stakeholder forum.

### Overview of the Federal Advisory Committee Act (FACA):

- Jeremy Anderson, Senior Assistant General Counsel, GSA
  - Provided an overview of FACA's requirements around transparency, fairness and diverse participation in federal advisory committees.
  - Explained the criteria for when FACA applies, how committees are established, who can be members, public notice requirements, and the need for agencies to respond to committee recommendations.

#### Overview of OG FAC:

- Arthur Brunson, OG FAC Designated Federal Official, U.S. Open Government Secretariat, GSA
  - Covered the committee's purpose, term lengths, nomination requirements, and the intent for 2/3 of members to be from the public / civil society.
  - The following items must be submitted:
    - (1) A letter of nomination stating the nominee's name and organizational affiliation(s), nominee's field of expertise, specific qualifications to serve on the Committee, and a brief statement of interest, including if the nominee is interested in serving as the Chair of the Committee;
    - (2) A professional resume or curriculum vitae (CV); and
    - (3) A short biography (no more than two paragraphs) describing the nominee's professional and educational qualifications, including a list of relevant activities and any current or previous/current service on advisory committees.
  - The letter of nomination, resume or CV, and a short biography should include the candidate's full name, address of the current organization, position title, email address, and daytime telephone number(s) of the

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nominee and nominator.

- In preparing the letter of nomination, please describe how the nominee's background, knowledge, and experience will bring value to the work of the Committee and how these qualifications would contribute to the overall diversity of the Committee. Also, describe any previous involvement with GSA through employment, grant funding, and/or contracting sources, if applicable.
- Nominations are due by May 28, 2024 and must be submitted to Arthur Brunson, Designated Federal Officer (DFO), General Services Administration, Office of Government-wide Policy, 1800 F Street, NW Washington, DC 207405 having a postmarked date of no later than the due date or via email having a subject line of "OG FAC Nomination" to: ogfac@gsa.gov.

### Application Q&A (pre-submitted questions):

- Laura Szakmary, U.S. Open Government Secretariat, GSA
  - Walked through the 13 questions that the U.S. Open Government Secretariat received before the meeting.
  - Please review the <u>Meeting Q&A</u> for the details of each question and its response.

## Open Q&A:

- Laura Szakmary, U.S. Open Government Secretariat, GSA
  - Led a discussion of the questions submitted in the meeting Q&A feature.
  - Please review the <u>Meeting Q&A</u> for the details of each question and its response.

## Closing Remarks & Next Steps:

- Daniel York, Director, U.S. Open Government Secretariat, GSA
  - Thanked everyone for attending.
  - Informed participants that the presentation slides, agenda, video recording and Q&A transcript will be posted on the meeting record page within a week.
  - The OG FAC is anticipated to begin work in early FY 2025 (after October 1, 2024). Members of the public are encouraged to join the listserv and watch the Federal Register for notices of future public meetings.

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## Full Attendee List:

Virtual:

Name	Organization
Adam Hughes	GovNavigators LLC
Alex Howard	N/A
Alex Sileo	The Pew Charitable Trusts
Alexis Masterson	U.S. General Services Administration
Alice Siempelkamp	Pandemic Response Accountability Committee
Ana DeFrates	Office of Innovation at the City of Austin
Ann Marsteller	Library of Congress
Anna Calcagno	U.S. Small Business Administration Office of Advocacy
Archisha Mehan	GovSpend+Fedmine
Arthur Brunson	U.S. General Services Administration
Bari Brooks	U.S. Dept of Energy
Bentley Hensel	CivicActions
Carson Smith	Booz allen Hamilton
Cheri Freedman	Oregon State Gov
Chris Raleigh	The Center for Election Science
Christabelle Bonita-Reyes	U.S. Dept of Health and Human Services
Colleen York	N/A
Corinna Turbes	Data Foundation
Courtney Anderson	U.S. General Services Administration
Courtney Gibbons	Hamilton College
Daniel Schuman	American Governance Institute
Daniel York	U.S. General Services Administration
Danielle Wallace	CGI Federal
Danita Bowling	U.S. Environmental Protection Agency
Delores Kimbrough	Kimbrough Consulting
Denice Ross	EoP - Office of Science and Technology Policy
Dominic Sale	N/A
Dr. Dwight Sanders	Federal Reserve Board
Dylan Hayden	U.S. Department of Housing and Urban Development

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Name	Organization
Edward Mutegi	N/A
Elizabeth Eisenhauer	Westat
Erin Alford	U.S. Dept of Homeland Security
Erin Elzi	U.S. Dept of Interior
Gissa Sateri	SAIC
Janice Luong	Project on Government Oversight
Jason Lemons	Prolegis
Jeanine Keay	Pandemic Response Accountability Committee
Jennifer Boettcher	Georgetown University
Jennifer Cercone	U.S. General Services Administration
Jennifer Goode	U.S. Dept of Commerce
Jeremy Anderson	U.S. General Services Administration
John Dierking	California State Gov
Jordan Craig	Docusign
Joseph Castle	SAS Institute, Inc.
Josh Lerner	People Powered
Josh Racette	The Foundation for the Malcolm Baldrige National Quality Award
Joshua Tauberer	GovTrack.us
Joyce Ajayi	Arkansas Center for Research in Economics (ACRE)
JP Thomas	Voice of the People
Justin Magruder	SAIC
Kaitlyn Bair	Celonis
Katherine Tom	Board of Governors of the Federal Reserve System
Kenneth Simmons	Ohio State Gov
Lara Gale	Harvard University
Laura Neuman	The Carter Center
Laura Szakmary	U.S. General Services Administration
Linda Greenberg	U.S. Dept of Health and Human Services
Luke Fretwell	N/A
MacKenzie Robertson	U.S. General Services Administration
Major Nelson	U.S. Dept of Homeland Security
Mamei Willie-Bonglo	U.S. General Services Administration
Marc Joffe	Center for Municipal Finance

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Name	Organization
Mark Forman	Dynamic Integrated Services Consulting
Michael Savino	Connecticut Council on Freedom of Information
Nicholas Wittenberg	Armedia
Nicole Neditch	SPUR
Omar Saeb	U.S. General Services Administration
Owen Ambur	<u>ConnectedCommunity.net</u>
Paul Hyland	N/A
Reaya Reuss	U.S. Dept of Health and Human Services
Regina Metz	National Credit Union Administration
Remy DeCausemaker	U.S. Dept of Commerce
Robert Gradeck	University of Pittsburgh
Robin Lewis	Brookings Institution
Ron Keefover	N/A
Ryan Wold	U.S. General Services Administration
Sara Jones	SAIC
Shelley Metzenbaum	N/A
Spencer LaFata	Federal Trade Commission
Stephen Buckley	Int'l. Assn. for Public Participation (U.S.)
Susan Earley	N/A
Susan Harley	Public Citizen
Suzanne Piotrowski	Rutgers University Newark, School of Public Affairs and Administration
Tambra Dunams	U.S. Dept of Health and Human Services
Thomas Asher	Columbia University
Varsha Maheshwari	IBM